



FOR INTERNAL USE ONLY  
Day & Ross Dedicated Claim #:

# CLAIM FORM

Dedicated Fleet Solutions, Automotive

Dealer Name		Dealer Code
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Dealer Address		
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Claim Value	Contact Name	Email
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This claim is for:	Damage	Shortage
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## DAMAGES – CLAIM DETAILS

Did you contact Day & Ross Dedicated Customer Service?	YES	NO	If yes, on what date? (yyyy/mm/dd)
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Photos included	YES	NO	Part number	Delivery date (yyyy/mm/dd)
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Part description	Bill of Lading (BOL) Number
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Details describing the claim	
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Claim documentation checklist (mandatory) <i>Failure to include these documents may result in your claim being delayed or declined.</i>	Claim Form	Packing Slip	Photos	Parts Invoice with Dealer Costs
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**Dealer must retain damaged parts & packaging material until claim is settled.**

## SHORTAGES – CLAIM DETAILS

Did you contact Day & Ross Dedicated Customer Service?	YES	NO	If yes, on what date? (yyyy/mm/dd)
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Part number	Order date (yyyy/mm/dd)	Bill of Lading (BOL) Number
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Part description	Expected Delivery Date (yyyy/mm/dd)
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Details describing the claim	
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Claim documentation checklist (mandatory) <i>Failure to include these documents may result in your claim being delayed or declined.</i>	Claim Form	Packing Slip	Parts Invoice with Dealer Costs
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**Dealer must retain damaged parts & packaging material until claim is settled.**

Date (yyyy/mm/dd)	Claimant's Signature
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*The foregoing statement of facts is hereby certified as true and correct.*